



## **ENVIRONMENT AND HIGHWAYS CABINET BOARD**

*Immediately Following Scrutiny Committee on  
THURSDAY, 3 MARCH 2016*

**COMMITTEE ROOMS A/B - NEATH CIVIC CENTRE**

### **PART 1**

1. To agree the Chairperson for this Meeting.
2. To receive any declarations of interest from Members.
3. To receive the Minutes of the previous Environment and Highways Cabinet Board held on 28 January, 2016 (*Pages 3 - 14*)

### **To receive the Report of the Head of Streetcare**

4. Available Grave Spaces (*Pages 15 - 22*)

### **To receive the Report of the Head of Engineering and Transport**

5. Revocation of Residents Parking Bay, Henfaes Road, Tonna (*Pages 23 - 30*)
6. Traffic Order, Ridgewood Gardens, Cimla (*Pages 31 - 38*)
7. Experimental Traffic Orders, Commercial Street and Station Road, Abergwynfi (*Pages 39 - 42*)
8. Traffic Orders, Lodge Drive, Fairwood Drive and Laurel Avenue, Baglan (*Pages 43 - 46*)

**To receive the Joint Report of the Head of Streetcare and the Head of Engineering and Transport**

9. Combined Highways and Neighbourhood Works Programme 2016/2017  
(Pages 47 - 52)
10. Environment and Highways Performance Indicators for Quarter 3 of 2015/16  
(Pages 53 - 64)
11. **To receive the Forward Work Programme 2015/16**  
(Pages 65 - 66)
12. Any urgent items (whether public or exempt) at the discretion of the Chairman pursuant to Statutory Instrument 2001 No 2290 (as amended).

**S.Phillips**  
**Chief Executive**

**Civic Centre**  
**Port Talbot**

**Thursday, 25 February 2016**

**Cabinet Board Members:**

**Councillors:** E.V.Latham and Mrs.S.Miller

**Notes:**

- (1) *If any Cabinet Board Member is unable to attend, any other Cabinet Member may substitute as a voting Member on the Committee. Members are asked to make these arrangements direct and then to advise the committee Section.*
- (2) *The views of the earlier Scrutiny Committee are to be taken into account in arriving at decisions (pre decision scrutiny process).*

**EXECUTIVE DECISION RECORD**

**CABINET BOARD - 28 JANUARY, 2016**

**ENVIRONMENT AND HIGHWAYS CABINET BOARD**

**Cabinet Board Members:**

Councillors: E.V.Latham (Chairperson) and Mrs.S.Miller

**Officer in Attendance:**

Mrs.T.Davies

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1. **APPOINTMENT OF CHAIRPERSON**

Agreed that Councillor E.V.Latham be appointed Chairperson for the meeting.

2. **MINUTES OF THE ENVIRONMENT AND HIGHWAYS CABINET BOARD HELD ON 17 DECEMBER, 2015**

Noted by the Committee.

3. **HARBOUR REVISION ORDERS**

**Decisions:**

1. That the Authority's consultation response (as detailed at Appendix A to the circulated report) to the Marine Management Organisation in relation to the applications for Harbour Revision Orders for the Port of Neath and Port of Swansea, be approved;
2. That the Head of Planning be authorised to send the consultation response to the Marine Management Organisation;
3. That the Head of Planning be given delegated powers to authorise any further responses to consultations from the Marine

Management Organisation relating to the Harbour Revision Orders as proposed, or as may be amended.

**Reasons for Decisions:**

1. To keep Members apprised of the consultation request from the Marine Management Organisation and to allow for the Council's consultation response to be approved by Members;
2. To allow the approved consultation response to be sent to the Marine Management Organisation;
3. To allow a timely response on any subsequent amendments to the proposed Harbour Revision Orders that may be received from the Marine Management Organisation.

**Implementation of Decisions:**

The decisions are for immediate implementation, the Chairperson of the Scrutiny Committee had agreed to this course of action and therefore there would be no call in of these decisions.

**Consultation:**

This item has been subject to internal consultation.

4. **SAVINGS IN PUBLIC LIGHTING**

**Decision:**

That the previously agreed saving strategy with respect to street lighting (ENV550, Draft Budget Strategy 2016/17 report to Cabinet, 30 September 2015) for 2016/17 be amended from being achieved by 'part-night' switching off of lighting, to being achieved by dimming, as detailed in the circulated report.

**Reason for Decision:**

To assist in meeting savings requirements under the Council's Forward Financial Plan.

**Implementation of Decision:**

The decision will be implemented after the three day call in period.

**Consultation:**

The item has been subject to external consultation.

5. **ROAD SAFETY STRATEGY 2015-2020**

**Decision:**

That the Road Safety Strategy 2015 – 2020, as detailed in the circulated report, be commended to Council for adoption.

**Reason for Decision:**

To formalise Road Safety delivery for 2015 – 2020 in line with the UK Government Strategic Framework for Road Safety and the Welsh Government Road Safety Framework for Wales.

**Implementation of Decision:**

The decision will be implemented after consideration and approval by Council.

**Consultation:**

This item has been subject to external consultation.

6. **VEHICLE FLEET PROCUREMENT PROGRAMME 2016-17**

**Decision:**

That the Vehicle Procurement Programme for 2016/17, as detailed at Appendix A to the circulated report, be approved.

**Reason for Decision:**

To enable the fleet to be more fuel efficient by producing better MPGs and reducing the carbon footprint of the Council by lower emissions.

**Implementation of Decision:**

The decision will be implemented after the three day call in period.

7. **TRANSPORT TENDERS**

**Decision:**

That the retendering of transport contracts, as detailed within the circulated report, be noted.

8. **TRAFFIC ORDER - CRAMIC WAY**

**Decision:**

That the objections (as detailed within the circulated report) be upheld in part, and that approval be given for the revised scheme to be advertised as indicated on the plans (Appendix C and Appendix D to the circulated report) and subject to there being no objections, for the Order to be implemented (as detailed within the circulated report).

**Reason for Decision:**

To allow businesses to continue to trade, whilst at the same time preventing indiscriminate parking in the interest of road safety within the immediate vicinity of the new Parkway Station, and to legalise the 30mph speed limit for Police enforcement.

**Implementation of Decision:**

The decision will be implemented after the three day call in period.

**Consultation:**

This item has been subject to external consultation.

9. **TRAFFIC ORDER - PRINCESS MARGARET WAY**

Members noted the verbal amendment given by Officers, whereby the Wards Affected should read Sandfields West, not Sandfields East.

**Decision:**

That the Proposed Prohibition of Waiting at Any Time Order on Princess Margaret Way, Aberavon, be advertised as indicated on the attached plan (Appendix A to the circulated report) and subject to there being no objections, the Order be implemented.

**Reason for Decision:**

To prevent indiscriminate parking in the interest of road safety.

**Implementation of Decision:**

The decision will be implemented after the three day call in period.

**Consultation:**

A consultation exercise will be carried out when the scheme is advertised.

10. **TRAFFIC ORDER - YNYSMAERDY ROAD**

Members noted the verbal amendment given by Officers, whereby the Wards Affected should read Briton Ferry East, not Briton Ferry West.

**Decision:**

That the Proposed Prohibition of Waiting at Any Time Order on Ynysmaerdy Road, Briton Ferry, be advertised as indicated on the attached plan (Appendix A to the circulated report) and subject to there being no objections, the Order be implemented.

**Reason for Decision:**

To prevent indiscriminate parking in the interest of road safety.

**Implementation of Decision:**

The decision will be implemented after the three day call in period.

**Consultation:**

A consultation exercise will be carried out when the scheme is advertised.

11. **TRAFFIC ORDERS - BRYN ROAD**

**Decision:**

That the objection be overruled and the proposed Traffic Regulation Orders, at Bryn Road, Cwmllynfell, be implemented as previously advertised, and the objector informed accordingly.

**Reason for Decision:**

To reduce speed and to prevent indiscriminate parking in the interest of road safety.

**Implementation of Decision:**

The decision will be implemented after the three day call in period.

**Consultation:**

This item has been subject to external consultation.

12. **TRAFFIC ORDERS - COPPERMINERS**

**Decision:**

That the proposed Traffic Orders (Prohibition of Waiting at any time Order on Cwmavon Road at its junction with the new access into the housing development and a One Way System within the estate) at Copperminers, Cwmavon, be advertised as indicated on the attached plan (Appendix A to the circulated report) and subject to there being no objections, the Order be implemented.

**Reason for Decision:**

To prevent indiscriminate parking in the interest of road safety.



**Implementation of Decision:**

The decision will be implemented after the three day call in period.

**Consultation:**

This item has been subject to external consultation.

13. **TRAFFIC ORDERS - JERSEY MARINE VILLAGE**

**Decisions:**

1. That the objections (as detailed within the circulated report) be upheld in part in so far as it relates to the relocation of the priority build out north east of Allt y Grug and the proposed speed cushion be located next to the existing priority build out, illustrated at Appendix D to the circulated report;
2. That central islands and the associated road markings be implemented as part of the scheme, illustrated at Appendix D to the circulated report;
3. That all other Traffic Orders set out in the circulated report be implemented as previously advertised with the exception of the priority build out north east of Allt y Grug;
4. That objectors be advised accordingly.

**Reason for Decisions:**

To reduce speed and prevent indiscriminate parking in the interest of road safety.

**Implementation of Decisions:**

The decisions will be implemented after the three day call in period.

**Consultation:**

This item has been subject to external consultation.

14. **ALLEGED PUBLIC FOOTPATH TONCLWYDA TO FOOTPATH NO 7**

**Decision:**

That a Modification Order be made under the provisions of the Wildlife and Countryside Act 1981 to add the path A-B-C (as detailed in the circulated report) to the Definitive Map and Statement, and if no objections are received, to confirm the same as an unopposed Order.

**Reason for Decision:**

There is sufficient evidence to show that the public have been able to use the path A-B-C for the requisite minimum period of 20 years throughout 1995-2015.

**Implementation of Decision:**

The decision will be implemented after the three day call in period.

**Consultation:**

This item has been subject to external consultation.

15. **PROPOSED DIVERSION OF FOOTPATH NO 41**

Members noted the verbal amendments to the circulated report:

Page 159 of the report states "Between points A and B" whereas it should read "Between points A and E".

Page 161 of the report reads "Removing the existing paths from A-B would be....." whereas It should read "Removing the existing paths from A-E would be ....."

**Decision:**

That a Diversion Order be made under Section 119 of the Highways Act 1980 to divert part of the footpath No. 41 from points A-E to A-B-C-D-E (as detailed within the circulated report), and if no objections are received to confirm the same as an unopposed Order.

**Reason for Decision:**

The grounds set out under Section 119 of the Highways Act 1980 can be satisfied and the owners and occupiers of the land wish to see this proposal progressed, and no objections have been made from any member of the public or the consulted organisations.

**Implementation of Decision:**

The decision will be implemented after the three day call in period.

**Consultation:**

This item has been subject to external consultation.

16. **URGENCY ACTION 1272 - ROWANTREE AVE**

**Decision:**

That the following urgency action taken by the Director of Environment, in consultation with the requisite Members, be noted:-

Officer Urgency Action No. 1272, 17 November, 2015.

To serve Notice under Sections 289 and 290 of the Highways Act 1980 at Rowantree Avenue, Baglan.

17. **SIDE WASTE**

Following the recommendations from the Environment and Highways Scrutiny Committee (Side Waste report, 28 January 2016), including the extra recommendation as discussed in the meeting (decision number 4 below), Cabinet Board Members agreed the following:

**Decisions:**

1. That as an interim measure to be introduced in April 2016, black bag / wheeled bin waste collections should be restricted to one 140 litre wheeled bin plus one black bag per households (in areas on the wheeled bin service) or 4 black bags per household in all other areas;

2. That the Council introduce an exemption scheme for households that produce larger quantities of non-recyclable waste based, in the first instance, on a sticker scheme as detailed within the report of the Scrutiny Committee while the service monitors applications for exemptions which may show an alternative method would be more appropriate e.g. a larger wheeled bin;
3. That subsequently, black bag / wheeled bin waste collections should be restricted to one 140 litre wheeled bin per household (in areas on the wheeled bin service), or 3 black bags per household in all other areas, and these restrictions should be introduced after the Recycling + Phase 3 has been completed, that is spring 2017 at the earliest;
4. That the first refuse collection for households following Christmas, be exempt from restriction, as detailed within the circulated report;
5. That the Scrutiny Committee receive regular monitoring reports to monitor the effects of the new Policy;
6. That further recycling education schemes be developed and rolled out with a view to increasing recycling in the County Borough;
7. That the Council writes to the Welsh Government and the Minister for Natural Resources requesting that they continue to lobby retailers in relation to the packaging of products, and to inform the Council on what discussions have been held so far.

**Reason for Decisions:**

To implement a no side waste policy and appropriate exemption scheme to assist the Council with the aim of achieving future recycling targets set by the Welsh Government.

**Implementation of Decisions:**

The decisions will be implemented after the three day call in period.

18. **FORWARD WORK PROGRAMME 2015/16**

**Decision:**

That the Forward Work Programme be noted.

19. **ACCESS TO MEETINGS**

**RESOLVED:** That pursuant to Regulation 4(3) and (5) of Statutory Instrument 2001 No. 2290, the public be excluded for the following item of business which involved the likely disclosure of exempt information as defined in Paragraph 14 of Part 4 of Schedule 12A to the Local Government Act 1972.

20. **URGENCY ACTION 1273 - ELECTRONIC TIME TABLES INFORMATION DISPLAYS**

**Decision:**

That the following private urgency action taken by the Director of Environment, in consultation with the requisite Members, be noted:-

Officer Urgency Action No. 1273, 12 January, 2016.

Electronic Time Tables Information Displays.

**CHAIRPERSON**

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## NEATH PORT TALBOT COUNTY BOROUGH COUNCIL

### Environment and Highways Cabinet Board

3 March 2016

### Report of the Head of Streetcare

M. Roberts

#### Matter for Information

**Wards Affected:** All

#### Available Grave Spaces

#### Purpose of Report

- 1 This report identifies the situation with regard to available grave spaces in Council-owned cemeteries along with action being taken to maximise the spaces available.
- 2 This report does not deal with any implications that might occur as a result of a flu pandemic or other emergency.

#### Executive Summary

- 3 The report identifies that the Council complies with the national guidelines for making 10 years provision.

#### Background

- 4 Neath Port Talbot County Borough Council is responsible for the management of 9 cemeteries, namely: Cymmer, Goytre and Margam in the Port Talbot area; Carmel and Godre'r'graig in Pontardawe area; and Giant's Grave, Onllwyn, Llantwit and Ynysymaerdy in the Neath area.
- 5 Over the last 5 year's requests for new graves have fluctuated:-
  - 2010/11 - 88
  - 2011/12 - 69
  - 2012/13 - 79
  - 2013/14 - 88

- 2014/15 - 62

6 Should the number of burials per year increase then the projected timescales given below will reduce.

7 Cymmer

There are currently some 135 plots available with a further 12 plots available on removal of a superfluous pedestrian footpath. Based on an average of 10 interments in new graves per year over the last 10 years and on the completion of the aforementioned works, there is circa 14 years capacity at the site.

8 Goytre

No remaining capacity for new graves only for cremated remains or opening of existing graves (replaced by Margam in 1991).

9 Margam

There are currently some 424 plots available plus additional land for further expansion. Following policy adopted in February 2000 in respect of Margam and Llantwit cemeteries, this provision includes 14 spaces dedicated for Muslim burials with an area for a further 32 identified. At an average of two Muslim burials per year over the last 10 years there is approximately 23 years capacity available for Muslim burials. For other burials based on an average of 33 interments in new graves per year over the last 10 years there is approximately 11 years capacity without allowing for the available expansion.

10 There is a further 7.40 acres available for expansion (plus an area of woodland) which will require capital spend to bring into use but overall the area should provide for approximately 4,300 additional plots.

11 Margam – Children’s Garden of Remembrance: In 2010 a dedicated Children’s Garden of Remembrance was designed within the grounds of Margam Cemetery, this is for the internments of children from ages 0-13. There are currently 142 plots available. Based on an average of 8 internments in new graves a year since 2010, there is approximately 17 years capacity. An additional area has been identified which will allow expansion, but this will require some ground works and capital spend in due course.



- 12 Carmel  
There are currently some 158 plots available and based on an average of 1 interment in new graves per year over the last 10 years there is in excess of 100 years capacity at the site.
- 13 Godre'r'Graig  
There are currently some 120 plots available and based on an average of 1 interment in new graves per year there is in excess of 100 years capacity at the site.  
An additional area has been identified which would allow expansion and a further 500 plots, but this would require some ground works and capital spend.
- 14 Giants Grave  
Closed churchyard. No remaining capacity and no re opening of existing graves.
- 15 Onllwyn  
No remaining capacity other than for cremated remains or opening of existing graves
- 16 Llantwit  
There are currently some 376 plots available with a further 24 plots available on removal of a superfluous pedestrian footpath, and a further 31 plots available on the completion of some ground works including rock removal which will require capital spend. Within this capacity, further to policy adopted in February 2000 in respect of Margam and Llantwit cemeteries there are 6 remaining plots dedicated to Muslim burials with an area for a further 30 plots identified. Also, the former Neath Borough Council allocated dedicated spaces for Catholic burials of which there are 25 remaining. Based on 2 Muslim burials per year for the last 10 years there is 18 years capacity for Muslim burials, and based on 3 to 4 Catholic burials per year over the last 10 years there is 6 to 8 years capacity remaining for Catholic burials. For other burials then based on an average of 20 interments in new graves per year over the last 10 years, and on the completion of the aforementioned works, there is circa 19 years capacity at the site.
- 17 Within the cemetery there is an additional area of in-filled land which could accommodate 144 plots but again this would be

subject to ground conditions. This area would require significant work and as such the potential plots are not included in this report.

18 Ynysymaerdy

There are currently some 166 plots available with a further 90 plots available on removal of two superfluous pedestrian footpaths and a further 35 plots available on the completion of some ground works which would require some capital spend. Based on an average of 10 interments in new graves per year over the last 10 years, and on the completion of the aforementioned works, there is circa 29 years capacity at the site.

Summary

- 19 Port Talbot Area: There should be sufficient grave spaces in Margam cemetery up to 2028 within the existing areas laid out for grave spaces. Beyond that date there is additional land already earmarked within the site boundary for an extension which could possibly accommodate 4,300 plots but this will require capital investment in the provision of access roadways in due course as the site needs to be developed. In the longer term, Margam can also cater for burials from areas throughout the county borough when other cemeteries reach their capacity.
- 20 Afan Valley: Based on current burial levels the capacity extends beyond 2030.
- 21 Pontardawe Area: Based on provision in Carmel and Godre'rgrraig Cemeteries burial capacity extends beyond 2116.
- 22 Neath Area: Based on current burial levels the capacity extends beyond 2032, capital investment would provide further capacity.
- 23 Overall it can be seen that the Council can currently meet the national requirement of 10 years burial capacity at both a borough wide (based on Margam) and area level. However, an issue is that in some parts of the County Borough there has been a policy to make faith specific allocations of burial spaces. In due course it

will be necessary to take a decision whether to continue/discontinue such dedicated provisions in Council owned cemeteries, centred on Margam cemetery, as existing allocations are used up. Whilst this question is likely to arise in the first instance in relation to dedicated Catholic spaces, given any decision will need to be supported by a full equalities impact assessment it may be better that any issues concerning both Catholic and Muslim burials are considered together.

#### Investment Requirements

- 24 In the medium term, the Council needs to invest in the cemeteries at Llantwit and Ynysymaerdy through the Capital Programme to make available potential capacity. Early action on rock removal in particular is required to allow sufficient time for the ground to settle and consolidate before being used for burials. In addition, as Margam Cemetery has the highest demand for new internments, consideration will need to be given for capital investment for the removal of hedges, creation of access roadways and walkways in due course.

#### **Financial Impact**

- 25 There are no implications to the Council's revenue budget for the next ten years, although there will need to be some modest capital investment to develop capacity in due course. [These issues will be raised as part of developing the capital programme going forward].

#### **Workforce Impact**

- 26 None

#### **Legal Impact**

- 27 None

## **Risk Management**

- 28 Whilst the Council can readily meet the overall legal requirement for 10 years capacity with respect to grave space, provision is a sensitive matter around which there will be ongoing reputational risks.

## **Appendices**

- 29 Summary of available grave spaces

## **Officer Contact**

- 30 Mr Wayne Curtis, Principal Officer Parks & Cemeteries. Tel: 01639 686930 or e-mail: [w.curtis@npt.gov.uk](mailto:w.curtis@npt.gov.uk)
- 31 Mr Mike Roberts, Head of Streetcare. Tel: 01639 686966 or e-mail: [m.roberts@npt.gov.uk](mailto:m.roberts@npt.gov.uk)

## Appendix A

### AVAILABLE GRAVE SPACES JANUARY 2016

<b>Cemetery</b>	<b>Balance</b>	<b>Average new interments per year</b>	<b>Possible years left</b>
Cymmer	135 Plus additional 12 plots after path removal	10	13 On completion of works will be 14 years.
Goytre	0	0	Full
Margam	424 Plus potential of additional 4,300 plots after expansion	35	11 Before extending
Carmel	158	1	100+
Godre'r'Graig	120 Plus potential of additional 500 plots after expansion	1	100+
Giants Grave	0	0	Full
Onllwyn	0	0	Full
Llantwit	376 Plus potential of additional 144 plots subject to Ground works.	20	On completion of identified works will be 19 years.
Ynysymaerdy	166 Plus potential of additional 125 plots subject to ground conditions and removal of path's.	10	16 On completion of all works will be 29 years.

Should the number of burials per year increase then the projected timescales will reduce.

All the potential additional grave spaces are subject to ground conditions being suitable at the time of works and expansion.

## NEATH PORT TALBOT COUNTY BOROUGH COUNCIL

### Environment and Highways Cabinet Board

3 March 2016

### Report of the Head of Engineering & Transport

D. W. Griffiths

#### Matter for Decision

**Ward Affected:** Tonna

#### Revocation of Residents Parking Bay outside 79 and 80 Henfaes Road, Tonna

#### Purpose of Report

- 1 To consider the objections received following the advertisement of the proposals as indicated in Appendix A.

#### Executive Summary

- 2 Two identical letters of objection were received in respect of the proposal.
- 3 The report outlines the objections and the recommendation for the scheme

#### Background

- 4 The owner of 79 Henfaes Road applied for planning permission to convert the frontage of their property to off-street parking. The Planning Department consulted with the adjacent properties and posted a site notice on 8<sup>th</sup> September 2015 giving local residents 21 days in which to comment on the proposal. No comments were received and permission for the new vehicular access was granted on 6<sup>th</sup> October 2015.
- 5 The owner of 80 Henfaes Road had previously converted their frontage to off-street parking.
- 6 There is currently a residents parking bay outside 79 and 80 Henfaes Road. As a consequence some permit holders are

parking in the bay blocking the access/egress to the off-street parking.

- 7 In January 2016 the proposals were advertised and at the same time a consultation exercise was undertaken to all properties directly affected by the scheme – Appendix B.
- 8 Screening Assessment has been undertaken to assist the Council in discharging its Public Sector Equality Duty under the Equality Act 2010. After completing the assessment it has been determined that this function does not require an Equality Impact assessment.

### **Financial Implications**

- 9 The work will be funded from the capital works programme 2015/16.

### **Equality Impact Assessment**

- 10 No requirement for Equality Impact Assessment

### **Workforce Impact**

- 11 Not applicable.

### **Legal Impact**

- 12 The scheme was advertised for a 21 day period.

### **Risk Management**

- 13 There are no service risk management issues associated with this scheme.

### **Consultation Outcome**

- 14 List of Consultees:-

Councillor Ms C Morgans  
Residents affected by the proposals

- 15 As part of the consultation exercise, a letter drop was undertaken to all residents within the immediate vicinity of the proposals.



During the consultation process two identical letters of objection were received;

Resident 1 and 2 stated that they strongly object to the proposed removal of the residents parking bay outside 79 and 80 Henfaes Road for the following reasons:-

- There are insufficient parking spaces to meet existing residents' needs and is made worse by the council allowing some residents to open their frontage.
- There are approximately 16 houses which have 30 vehicles registered to addresses in Henfaes Road which has created a fractious situation when it comes to being able to park near your house.
- The imposition of residents' parking 17 years ago created a marginal improvement in your ability to park in Henfaes Road if you hold a parking permit. With only nine designated bays and five non-residents bays the chance to park on Henfaes Road is remote.
- The situation is made worse as residents have to pay £20.00 for a permit with no guarantee they can park in a bay.
- By allowing some residents to open their frontage this has reduced the amount of parking available. The frontage takes up more than one parking space on the road.
- The removal of the two bays will reduce the parking available and create a two tier system with those having their frontage converted benefiting with free parking and the rest who have permits hoping they can park in the street.
- One of the residents' added that all of Henfaes Road should be converted to residents parking or the entire scheme should be removed.

#### Observations:-

The current parking situation on Henfaes Road is chronic as it is a narrow main road with parking on one side and too many vehicle owners for the number of parking spaces available. The conversion of frontages to some properties does guarantee the owners a parking space but overall has a low impact on the available on-street parking.

Historically parking schemes were implemented following representation from residents. Several site visits would have been made to ensure the

parking occupancy level on Henfaes Road would have met the council's criteria.

Currently new residents' parking schemes are only considered where there is a mix of commercial and residential properties. As Henfaes Road is predominately a residential area and it has been stated that there are far too many vehicles for the spaces available it would not be considered for a residents parking scheme using the current criteria. This decision is on the basis that the same number of cars will have to park on the same length of road regardless of whether there is a scheme in place.

### **Recommendation**

- 16 It is recommended that:-
- 17 The objections are overruled and that the residents' parking bay in front of 79 and 80 Henfaes Road is removed as previously advertised.
- 18 That the residents of Henfaes Road be consulted with a view to removing the one remaining residents' parking bay as shown in Appendix C. The works will be funded from the monies allocated to residents' parking in the 2016-17 capital works programme.
- 19 That the objectors to be informed accordingly.

### **Reasons for Proposed Decision**

- 20 To allow the residents of 79 and 80 Henfaes Road unobstructed access and egress to their off-street parking.
- 21 The decision is proposed for implementation after a three day call-in period.

### **Appendices**

- Appendix A – Legal drawing
- Appendix B – Consultation Letter
- Appendix C – Proposed removal of bay drawing

## List of Background Papers

File TR29

### Officer Contact

Mr D L Long – Senior Technician Traffic

Tel.No. 01639 686488

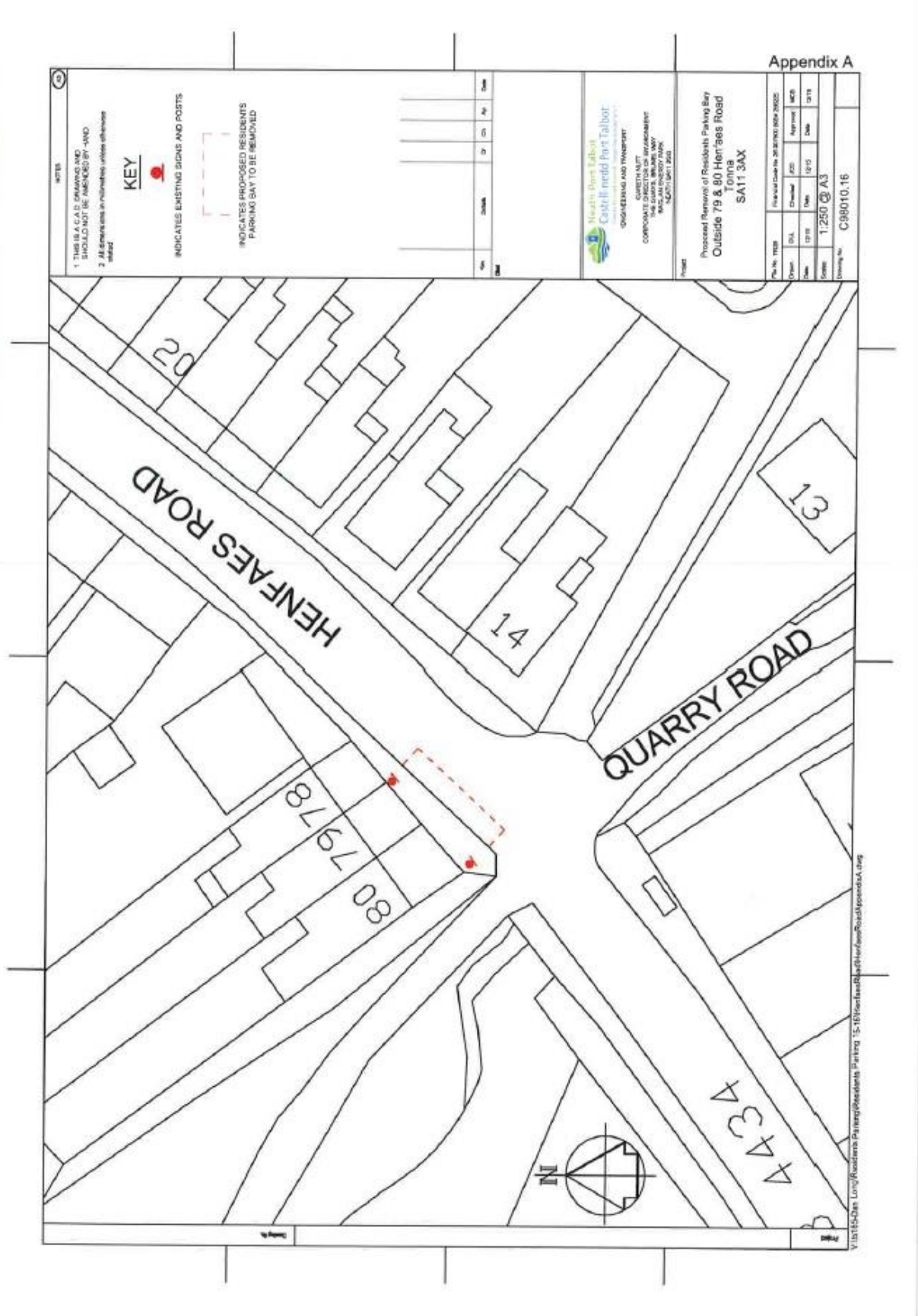
email: [d.long@npt.gov.uk](mailto:d.long@npt.gov.uk)

Mr M Brumby – Project Manager Highways

Tel No. 01639 686013

email: [m.brumby@npt.gov.uk](mailto:m.brumby@npt.gov.uk)

# Appendix A



## Appendix B



8<sup>th</sup> January 2016  
01639 686488  
[d.long@npt.gov.uk](mailto:d.long@npt.gov.uk)  
Mr D L Long  
TR29/DLL/JW

Date Dyddiad  
Direct Line Rhif Ffôn  
email ebost  
Contact Cyswllt  
Your Ref Eich Cyf  
Our Ref Ein Cyf

### The Occupier

Appendix B

Dear Sir/Madam

**Re:- Proposal to Remove Residents' Parking Bay Outside 79 to 80 Henfaes Road, Tonna**

It is the intention of Neath Port Talbot County Borough Council to withdraw the Residents' Parking bay outside 79 to 80 Henfaes Road, Tonna as indicated on the attached plan.

A copy of the proposed Order, Statement of Reasons and an appropriate plan may be inspected during normal office hours at the main reception desks in the Civic Centres at Neath and Port Talbot, The Quays, Baglan and at the Council's First Stop Shop at Pontardawe.

Any comments should be submitted in writing to reach the Head of Engineering and Transport, Neath Port Talbot County Borough Council, The Quays, Brunel Way, Baglan Energy Park, Neath SA11 2GG by 29<sup>th</sup> January 2016.

Should you require any further information please contact my officer on the above telephone number.

Yours faithfully

For HEAD OF ENGINEERING & TRANSPORT

Environment  
Yr Amgylchedd

[www.npt.gov.uk](http://www.npt.gov.uk)

David W Griffiths  
Head of Engineering & Transport  
The Quays, Brunel Way, Baglan Energy Park,  
Neath SA11 2GG  
Tel: 01639 686868 Fax: 01639 686100

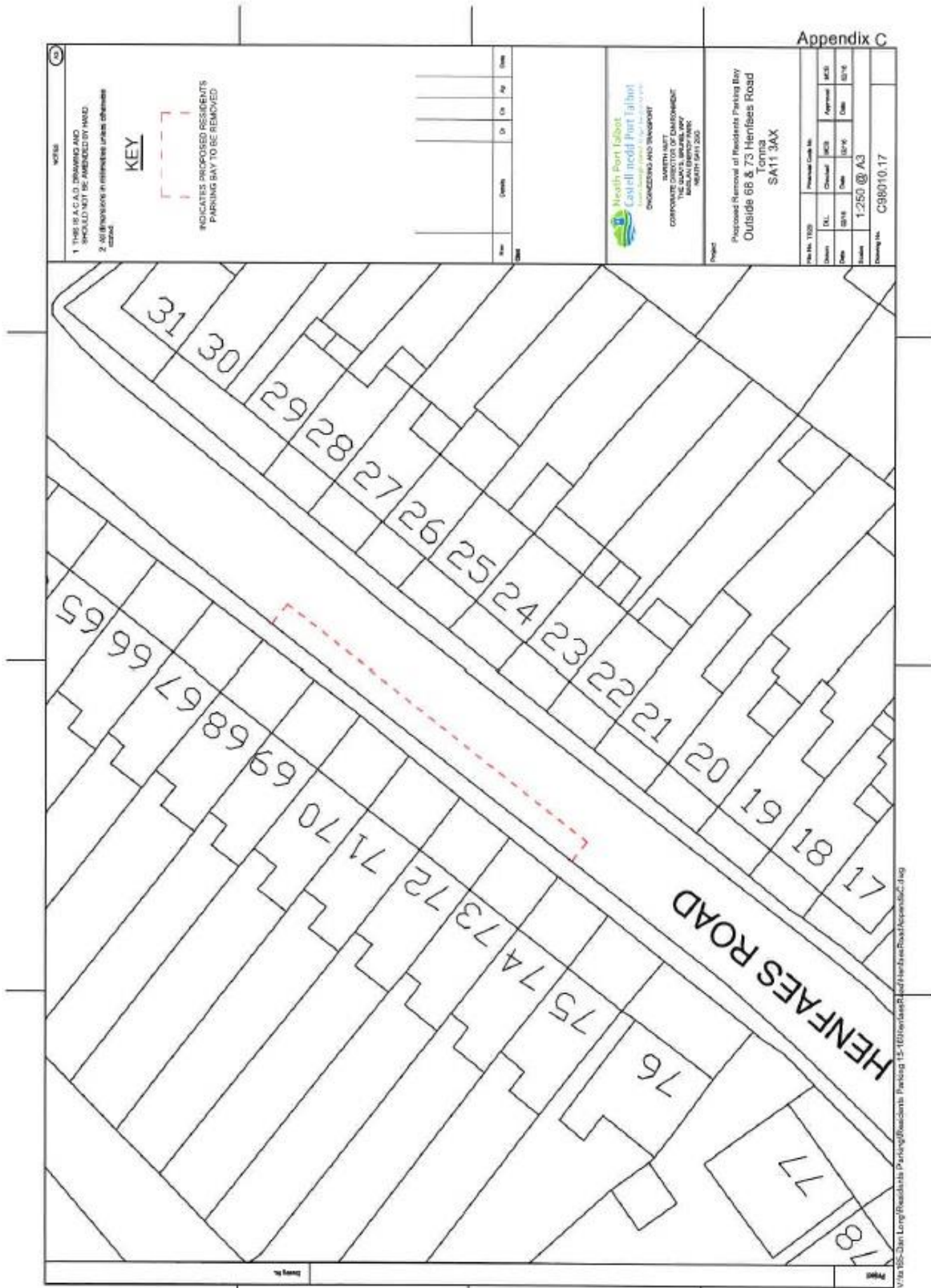
The Council welcomes  
correspondence in English or Welsh

David W Griffiths  
Pennaeth Peirianeg a Chludiant  
Y Ceiau, Ffordd Brunel, Parc Ynni Baglan,  
Castell-nedd SA11 2GG  
Ffôn 01639 686868 Ffacs 01639 686100

Mae'r Cyngor yn croesawu gohebiaeth  
yn y Gymraeg neu'r Saesneg



**Appendix C**



## NEATH PORT TALBOT COUNTY BOROUGH COUNCIL

### Environment and Highways Cabinet Board

3 March 2016

### Report of the Head of Engineering & Transport

D. W. Griffiths

#### Matter for Decision

**Ward Affected:** Cimla

#### Proposed Prohibition of Waiting at Any Time Order Ridgewood Gardens, Cimla

#### Purpose of Report

- 1 To consider the objections received following the advertisement of the proposals as indicated in Appendix A.

#### Executive Summary

- 2 One letter of objection was received in respect of the proposal.
- 3 The report outlines the objection and the recommendation for the scheme

#### Background

- 4 Ridgewood Gardens is opposite the main entrance to Cefn Saeson Comprehensive School. At school drop-off and pick-up times parents park their vehicles indiscriminately at the junction of No.1 and No. 55 Ridgewood Gardens. The proposed prohibition of waiting at any time will improve visibility for pedestrians and drivers gaining access/egress to Ridgewood Gardens.
- 5 In January 2016 the proposals were advertised and at the same time a consultation exercise was undertaken to all properties directly affected by the scheme – Appendix B.
- 6 Screening Assessment has been undertaken to assist the Council in discharging its Public Sector Equality Duty under the Equality

Act 2010. After completing the assessment it has been determined that this function does not require an Equality Impact assessment.

### **Financial Implications**

- 7 The work will be funded from the capital works programme 2015/16.

### **Equality Impact Assessment**

- 8 No requirement for Equality Impact Assessment

### **Workforce Impact**

- 9 There are no workforce impacts associated with this report

### **Legal Impact**

- 10 The scheme was advertised for a 21 day period.

### **Risk Management**

- 11 There are no service risk management issues associated with this scheme.

### **Consultation Outcome**

- 12 List of Consultees:-  
Councillor A Carter  
Councillor J Warman  
Residents affected by the proposals
- 13 As part of the consultation exercise, a letter drop was undertaken to all residents within the immediate vicinity of the proposals. During the consultation process one letter of objection was received;
- 14 Resident 1 stated that they object to the proposed prohibition of waiting at any time order for the following reasons:
- There are already double yellow lines on the road to the front of the property so I cannot park outside of my own driveway nor can



family and friends who visit. If the double yellow lines are extended to side of the property there will be nowhere for them to park.

- Having double yellow lines to the front and side of the property could also have an effect on the value of the property.

15 The parking situation on Ridgewood Gardens is chronic at school drop-off and pick-up times. If the current proposals were to proceed there would be no uncontrolled parking to the front or side of 1 Ridgewood Gardens. It is possible to reduce the length of the proposed double yellow lines by 10 metres allowing parking for two vehicles whilst maintaining good visibility at the junction for drivers and pedestrians.

16 The Local Members are supportive of the amendment proposed.

### **Recommendation**

17 It is recommended that:-

18 The objection is upheld in part and that approval is given for the revised scheme to be advertised as indicated on the attached plan (Appendix C) and subject to there being no objections, for the Order to be implemented.

19 That the objector to be informed accordingly.

### **Reasons for Proposed Decision**

20 To enable the owners and visitors of 1 Ridgewood Gardens to park in close proximity to the property whilst still stopping vehicles from parking within 10 metres of a junction as stated in the Highway Code.

21 The decision is proposed for implementation after a three day call-in period.

### **Appendices**

Appendix A – Original legal drawing

Appendix B – Consultation letter

Appendix C – Revised legal drawing

## List of Background Papers

File TR25

### Officer Contact

Mr D L Long – Senior Technician Traffic

Tel.No. 01639 686488

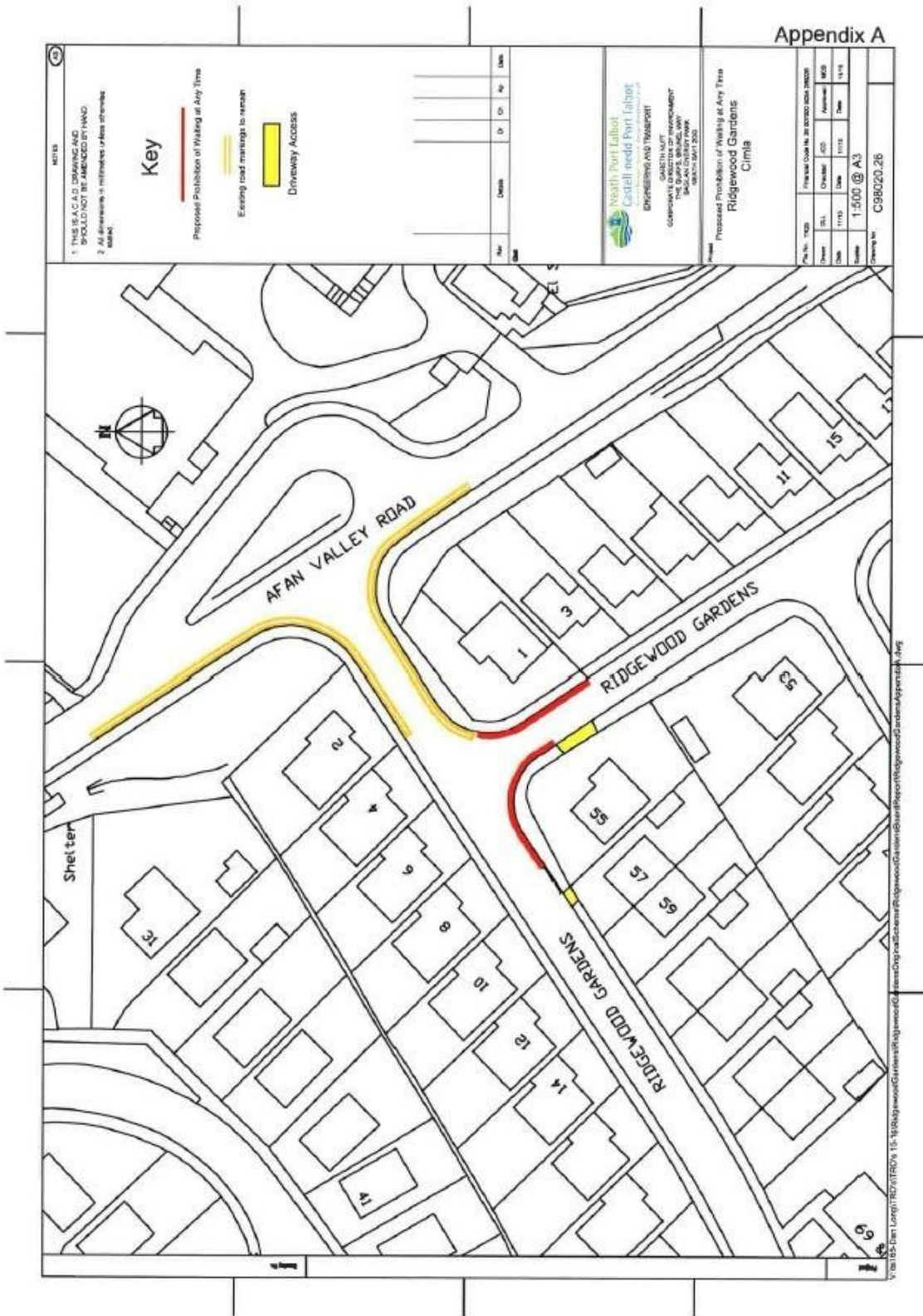
email: [d.long@npt.gov.uk](mailto:d.long@npt.gov.uk)

Mr M Brumby – Project Manager Highways

Tel No. 01639 686013

email: [m.brumby@npt.gov.uk](mailto:m.brumby@npt.gov.uk)

# Appendix A



## Appendix B



18 January 2016  
01639 686488  
[d.long@npt.gov.uk](mailto:d.long@npt.gov.uk)

Date Dyddiad  
Direct Line Rhif Ffôn  
email ebostr

Mr D L Long  
TR25/DLL/JW

Contact Cyswilt  
Your Ref Eich Cyl  
Our Ref Ein Cyl

The Occupier

Appendix B

Dear Sir/Madam

**Re:- Prohibition of Waiting at Any Time  
Ridgewood Gardens, Cimla, Neath**

It is the intention of Neath Port Talbot County Borough Council to implement the Prohibition of Waiting at Any Time Order as indicated on the attached plan.

A copy of the proposed Order, Statement of Reasons and an appropriate plan may be inspected during normal office hours at the main reception desks in the Civic Centres at Neath and Port Talbot, The Quays, Baglan and Pontardawe Library.

Any comments should be submitted in writing to reach the Head of Engineering and Transport, Neath Port Talbot County Borough Council, The Quays, Brunel Way, Baglan Energy Park, Neath SA11 2GG by 8<sup>th</sup> February 2016.

Should you require any further information please contact my officer on the above telephone number.

Yours faithfully

  
For HEAD OF ENGINEERING & TRANSPORT

Environment  
Yr Amgylchedd

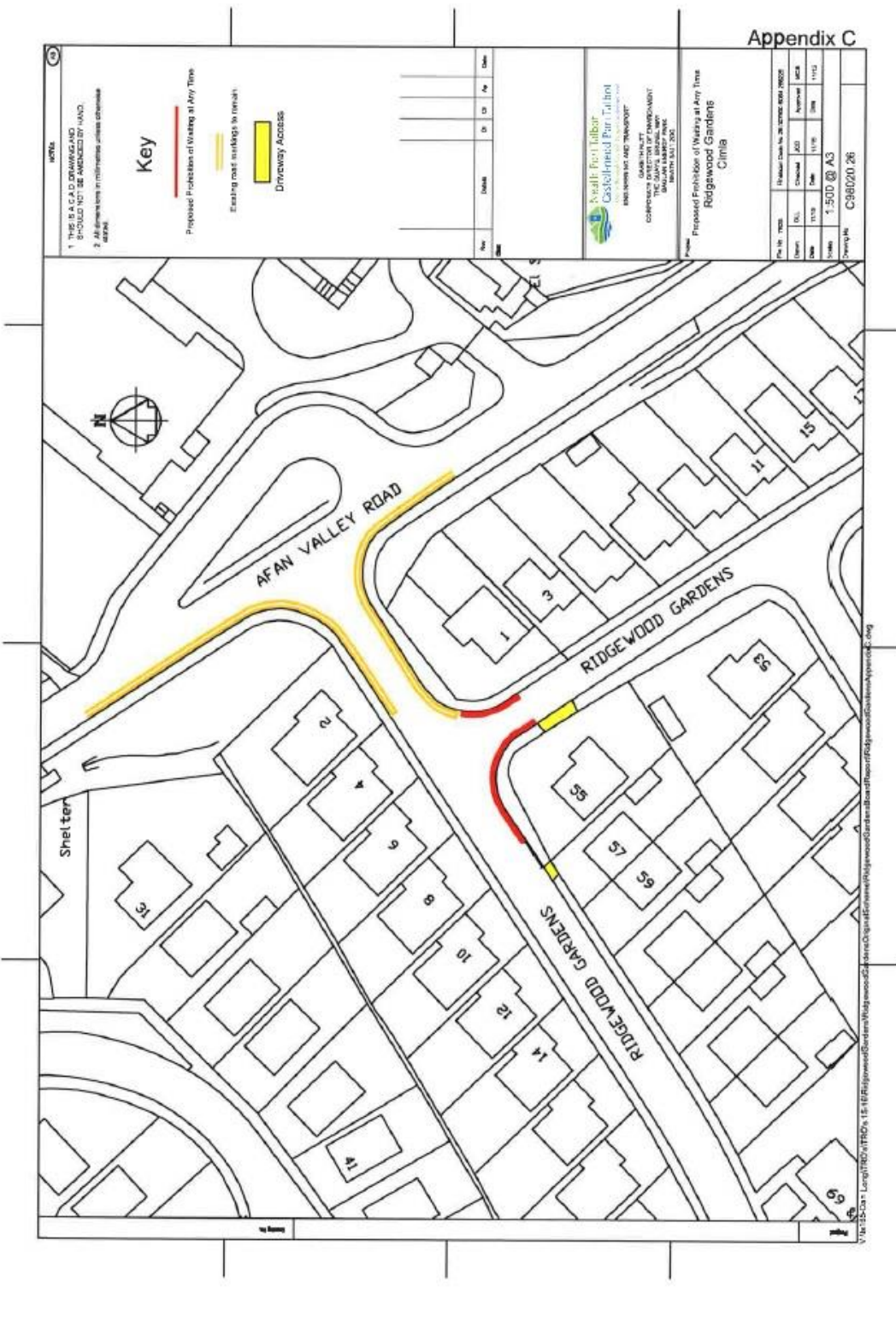
[www.npt.gov.uk](http://www.npt.gov.uk)

David W Griffiths  
Head of Engineering & Transport  
The Quays, Brunel Way, Baglan Energy Park,  
Neath SA11 2GG  
Tel: 01639 686868 Fax: 01639 686100  
The Council welcomes  
correspondence in English or Welsh

David W Griffiths  
Pennaeth Peirianeg a Chludiant  
Y Ceiau, Ffordd Brunel, Parc Ynni Baglan,  
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Mae'r Cyngor yn croesawu gohebiaeth  
yn y Gymraeg neu'r Saesneg



# Appendix C



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## NEATH PORT TALBOT COUNTY BOROUGH COUNCIL

### Environment and Highways Cabinet Board

3 March 2016

### Report of the Head of Engineering & Transport

D.W.Griffiths

#### Matter for Decision

**Ward Affected:** Gwynfi

#### **PROPOSED TRAFFIC ORDERS**

#### **COMMERCIAL STREET & STATION ROAD, ABERGWYNFI**

#### Purpose of Report

1. To obtain Members approval to advertise the legal Orders for the implementation of a no waiting at any time order.

#### Executive Summary

2. The report outlines the proposed Experimental Traffic Order.

#### Background

3. The bus company (First Cymru) have withdrawn their service due to vehicles parking on two corners.

In the interest of road safety and to enable the bus company to return the service, it is necessary to implement parking restrictions to prevent indiscriminate parking.

4. Screening Assessment has been undertaken to assist the Council in discharging its Public Sector Equality Duty under the Equality Act 2010. After completing the assessment it has been determined that this function does not require an Equality Impact Assessment.

## **Financial Implications**

5. The work will be funded by the Capital Programme.

## **Equality Impact Assessment**

6. No requirement for an Equality Impact Assessment.

## **Workforce Impact**

7. There are no workforce impacts associated with this report.

## **Legal Impact**

8. There are no legal impacts associated with this report.

## **Risk Management**

9. There are no service risk management issues associated with this scheme.

## **Consultation Outcome**

10. Not required

## **Recommendation(s)**

11. It is recommended that approval to advertise the Experimental Traffic Regulations Orders be given and for the orders to be implemented for a maximum of 18 months.

## **Reasons for Proposed Decision**

12. To prevent indiscriminate parking.

## **Implementation of Decision**

13. The decision is an urgent one for immediate implementation, subject to the consent of the relevant Scrutiny Chair.



## **Appendices**

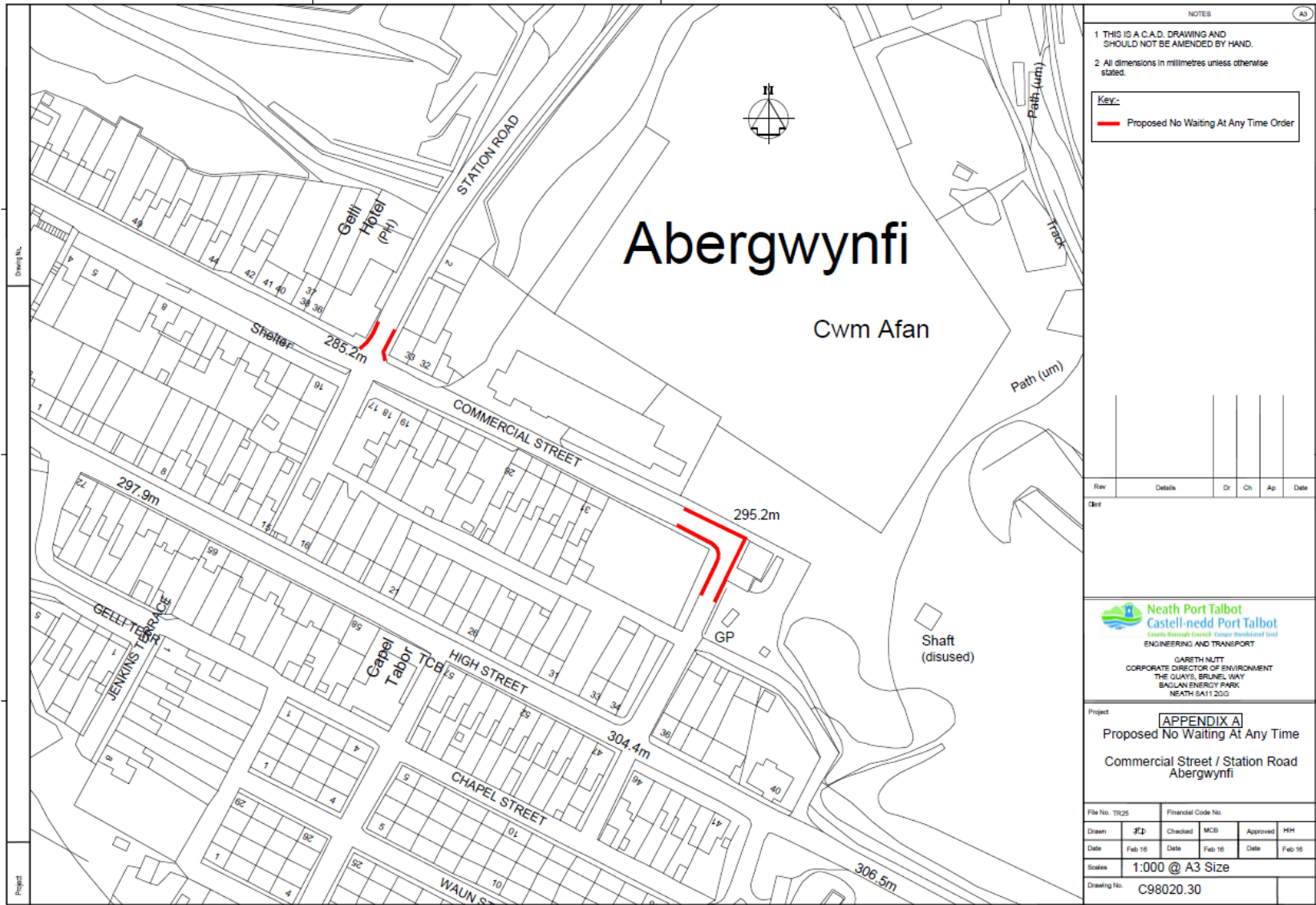
14. Appendix A - Plan

## **List of Background Papers**

15. File TR25

## **Officer Contact**

16. Mr J C Davies – Senior Engineer Traffic  
Tel.No. 01639 686479  
E.Mail:j.davies15@npt.gov.uk
17. Mr M Brumby – Project Manager Highways  
Tel No. 01639 686013  
E.Mail:m.brumby@npt.gov.uk



## NEATH PORT TALBOT COUNTY BOROUGH COUNCIL

### Environment and Highways Cabinet Board

3 March 2016

### Report of the Head of Engineering & Transport

D. W. Griffiths

#### Matter for Decision

Ward Affected: Baglan

#### **PROPOSED TRAFFIC ORDERS**

#### **LODGE DRIVE, FAIRWOOD DRIVE & LAUREL AVENUE, BAGLAN**

#### Purpose of Report

1. To obtain Members approval to advertise the legal Orders for the implementation of traffic orders on Lodge Drive, Fairwood Drive and Laurel Avenue, Baglan.

#### Executive Summary

2. The report outlines the proposed Order and the reason why the Order is required.

#### Background

3. The scheme is necessary to prevent indiscriminate parking and to encourage turnover of parking for visitors to the local shops.
4. Screening Assessment has been undertaken to assist the Council in discharging its Public Sector Equality Duty under the Equality Act 2010. After completing the assessment it has been determined that this function does not require an Equality Impact Assessment.

#### Financial Implications

5. The work will be funded by the Baglan Energy Park Solar Farm Environmental Improvement Contribution.

## **Equality Impact Assessment**

6. No requirement for an Equality Impact Assessment.

## **Workforce Impact**

7. Not applicable

## **Legal Impact**

8. The scheme will be advertised for a 21 day period.

## **Risk Management**

9. There are no service risk management issues associated with this scheme.

## **Consultation Outcome**

10. A consultation exercise will be carried out when the scheme is advertised

## **Recommendation(s)**

11. It is recommended that approval be given for the proposed measures to be advertised as indicated on the attached plan (Appendix A) and subject to there being no objections, for the Order to be implemented.

## **Reasons for Proposed Decision**

12. To prevent indiscriminate parking in the interest of road safety and to encourage turnover of parking for visitors to the local shops.

## **Appendices**

13. Appendix A - Plan

## **List of Background Papers**

14. File TR25

## Officer Contact

15. Mr J C Davies – Senior Engineer Traffic  
Tel.No. 01639 686479  
email: [j.davies15@npt.gov.uk](mailto:j.davies15@npt.gov.uk)
  
16. Mr M Brumby – Project Manager Highways  
Tel No. 01639 686013  
email: [m.brumby@npt.gov.uk](mailto:m.brumby@npt.gov.uk)



## NEATH PORT TALBOT COUNTY BOROUGH COUNCIL

### Environment and Highways Cabinet Board

3 March 2016

### Joint report of the Head of Streetcare and the Head of Engineering and Transport

M. Roberts and D. W.Griffiths

#### Matter for Decision

**Wards Affected:** All

#### Combined Highways and Neighbourhood Works Programme 2016/2017

#### Purpose of Report

- 1 To seek approval of highway and neighbourhood works to be undertaken in the financial year 2016/17

#### Background

- 2 The Members Surgeries first held in October 2002 and subsequent annual meetings with individual Members have been enormously helpful in identifying local concerns. This Works Programme has taken account of those concerns raised in the latest round of Member meetings and balanced them with inspection reports from Technical Officers and other technical surveys and results.

The Works Programme, which is summarised in Appendix A, totals approximately £2.5 million and is made up of Capital and Planned Highway Maintenance.

#### Financial Impact

- 3 Each element of the Works Programme is funded specifically by Council allocated Capital and Revenue. Ongoing revenue costs will be a call on the Highways Maintenance budget.

## **Equality Impact Assessment**

- 4 A Screening Assessment has been undertaken to assist the Council in discharging its Public Sector Equality Duty under the Equality Act 2010. After completing the assessment it has been determined that this proposal does not require an Equalities Impact Assessment

## **Workforce Impact**

- 5 There are no workforce impacts associated with this report.

## **Legal Impact**

- 6 There are no legal impacts associated with this report.

## **Risk Management**

- 7 Schemes contained within the works programme are subject to Risk Assessments, method statements, pre-construction phase plans as well as being covered by CDM regulations as appropriate.

## **Consultation**

- 8 Comprehensive consultation has taken place with the Local Ward Members.

## **Recommendation(s)**

- 9 That the Works Programme 2016/2017 be approved.

## **Reason for Proposed Decision(s)**

- 10 To support and progress the key themes and objectives of the Community Plan.

## **Implementation of Decision**

- 11 The decision is proposed for implementation after the three day call in period.



## **Appendices**

- 12 NPTCBC Works Programme 2016/17 Summary.
- 13 Equalities Impact Screening Assessment

## **Officer Contact**

14 Ian Carter,  
Network and Programme Manager  
01639 686908  
i.carter@npt.gov.uk

15 Mike Roberts,  
Head of Streetcare.  
01639 686966  
m.roberts@npt.gov.uk

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## **Appendix A**

### **ENVIRONMENT DIRECTORATE WORKS PROGRAMME 2016/17**

<b><u>Minor Works</u></b>	<b>£</b>	<b>£</b>
Disabled Crossings	18,000	
Various	112,000	
		<b>130,000</b>
<b><u>Verge Parking Conversions</u></b>		
Various	20,000	
		<b>20,000</b>
<b><u>Traffic</u></b>		
Individual Disabled Parking / Residents Parking	10,000	
Miscellaneous signs, barriers and TRO's	109,500	
		<b>119,500</b>
<b><u>Lighting and Telematics</u></b>		
Telematics	10,000	
		<b>10,000</b>
<b><u>Drainage</u></b>		
Various	250,000	
		<b>250,000</b>
<b><u>Landslips</u></b>		
Landslips (emergency provision)	20,000	
		<b>20,000</b>
<b><u>Bridges and Structures</u></b>		
Various	355,000	
		<b>355,000</b>
<b><u>Miscellaneous</u></b>		
Anti Skid Surfacing Renewal	25,000	
Cattle Grid Replacement	50,000	
Safety Fencing	30,000	
Monitoring Fees	25,000	
Carriageway Resurfacing	685,500	
		<b>815,500</b>

**General Contingency**

To be determined	55,000	<u>55,000</u>
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<b><u>Total Highways Rolling Programme</u></b>		<b><u>1,775,000</u></b>
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**Highways and Neighbourhood Management Maintenance Work**

Various	250,000	<u>250,000</u>
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**One off additional monies for Footways / Carriageways**

Various	450,000	<u>450,000</u>
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<b><u>Grand Total</u></b>		<b><u>2,475,000</u></b>
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## NEATH PORT TALBOT COUNTY BOROUGH COUNCIL

### Environment and Highways Cabinet Board

3 March 2016

### JOINT REPORT OF THE AND THE HEAD OF STREETCARE – M. ROBERTS AND THE HEAD OF ENGINEERING AND TRANSPORT – D.W. GRIFFITHS

#### Matter for Monitoring

Wards Affected: ALL

#### Environment and Highways Performance Indicators for Quarter 3 of 2015/16

- 1 Quarterly Performance Management Data 2015-2016 – Quarter 3 Performance (1st April 2015– 31<sup>st</sup> December 2015)

#### Purpose of the Report

- 2 To report quarter 3 performance management data for the period 1<sup>st</sup> April 2015 to 31<sup>st</sup> December 2015 for Environment. This will enable the Environment and Highways Cabinet Board and Scrutiny Members to discharge their functions in relation to performance management.

#### Executive Summary

- 3 In line with the Council's six improvement priorities embedded within the Corporate Improvement Plan, Environment scrutinise performance within Waste Management and Transport and Highways. On the whole performance demonstrates improvement in line with what we planned to deliver.

#### Background

- 4 The role of Scrutiny Committees was amended at the Annual Meeting of Council in May 2010 to reflect the changes introduced

by the Local Government (Wales) Measure 2009; Environment will:

- Scrutinise the performance of all services and the extent to which services are continuously improving.
- Ensure performance measures are in place for each service and that the measures reflect what matters to local citizens.
- Promote innovation by challenging the status quo and encourage different ways of thinking and options for service delivery

Failure to produce a compliant report within the timescales can lead to non-compliance with our Constitution. Furthermore failure to have robust performance monitoring arrangements could result in poor performance going undetected.

### **Financial Impact**

- 5 The performance described in the report is being delivered against a challenging financial background.

### **Equality Impact Assessment**

- 6 This report is not subject to an Equality Impact Assessment.

### **Workforce Impacts**

- 7 During 2014/15, the Environment Directorate saw a further downsizing of its workforce (by 114 employees) as it sought to deliver savings of 3.996 million in year.

### **Legal Impacts**

- 8 This progress report is prepared under:
1. The Local Government (Wales) Measure 2009 and discharges the Council's duties to "make arrangements to secure continuous improvement in the exercise of its functions".
  2. The Neath Port Talbot County Borough Council Constitution requires each cabinet committee to monitor quarterly budgets and performance in securing continuous improvement of all the functions within its purview.

## **Risk Management**

- 9 Failure to produce a compliant report within the timescales can lead to non – compliance with our Constitution. Also failure to have robust performance monitoring arrangements could result in poor performance going undetected.

## **Consultation**

- 10 No requirement to consult

## **Recommendations**

- 11 Members monitor performance contained within this report.

## **Reasons for Proposed Decision**

- 12 Matter for monitoring. No decision required.

## **Implementation of Decision**

- 13 Matter for monitoring. No decision required.

## **Appendices**

- 14 Appendix 1 - Quarterly Performance Management Data 2015-2016– Quarter 3 Performance (1<sup>st</sup> April 2015– 31<sup>st</sup> December 2015) – APPENDIX 1

## **List of Background Papers**

- 15 The Neath Port Talbot [Corporate Improvement Plan - 2015/2018](#) “Rising to the Challenge”;

## **Officer Contact**

- 16 Joy Smith, Road Safety and Business Performance Manager  
Tel. 01639 686581  
Email: j.smith@npt.gov.uk



**Neath Port Talbot**  
**Castell-nedd Port Talbot**  
County Borough Council Cyngor Bwrdeistref Sirol

## **Quarterly Performance Management Data 2015-2016 – Quarter 3 Performance (1st April 2015– 31<sup>st</sup> December 2015)**

### **Report Contents:**

**Section 1: Key points.**

**Section 2: Quarterly Performance Management Data and performance key**

**Section 3: Compliments & Complaints Data**

### **Section 1: Key Points**

#### **Waste Management**

The Council is progressing with the implementation of its waste strategy and achieved the 2015/16 statutory recycling and composting target of 58% during 2014/15. There is some fluctuation in waste quantities and recycling/composting levels however it is anticipated that a figure of 58% will be repeated in 2015/16.

#### **Transport and Highways**

Both indicators that are reported on a quarterly basis have improved. The improved performance relating to the average number of calendar days taken to repair street lamp failures is due to ongoing infrastructure renewals such as the installation of new lighting columns, new streetlights and the renewal of cabling. The remaining four indicators are reported on an annual basis.

#### **Street Scene & Countryside Management**

The performance indicator CMT/001 (SID) The percentage of total length of 'Rights of Way' which are easy to use by members of the public is not a



statutory indicator and has been discontinued at a national level. As a result it has been removed from the report.

## Section 2: Quarterly Performance Management Data and Performance Key

### 2015-2016 – Quarter 3 Performance (1<sup>st</sup> April 2015 – 31<sup>st</sup> December 2015)

**Note:** The following references are included in the table. Explanations for these are as follows:

**(NSI) National Strategic Indicators (NSIs)** - are used to measure the performance of local authorities at a national level and focus on key strategic priorities. Local authorities are under a legal duty to collect & report on these measures.

**(PAM) Public Accountability Measures** - consist of a small set of “outcome focussed” indicators, selected initially from within the existing Performance Measurement Framework. They will reflect those aspects of local authority work which local authorities agree are considered to be important in terms of public accountability. For example, recycling, educational attainment, sustainable development, etc. This information is required and reported nationally, validated, and published annually.



**(SID) Service Improvement Data** - can be used by local authority services and their regulators as they plan, deliver and improve services.

**All Wales** - The data shown in this column is the figure calculated using the base data supplied by all authorities for 2014/2015 i.e. an overall performance indicator value for Wales.

**(L)** Local Performance Indicator set by the Council.

	<b>Performance Key</b>
☺	Maximum Performance
↑	Performance has improved
↔	Performance has been maintained
v	Performance is within 5% of previous year's performance
↓	Performance has declined by 5% or more on previous year's performance - Where performance has declined by 5% or more for the period in comparison to the previous year, an explanation is provided directly below the relevant performance indicator.
—	No comparable data (data not suitable for comparison /no data available for comparison)
	No All Wales data available for comparison.
1 <sup>st</sup> – 6 <sup>th</sup>	2014/15 NPT performance in upper quartile (top six of 22 local authorities) in comparison with All Wales national published measures (NSI & PAM's).
7 <sup>th</sup> – 16 <sup>th</sup>	2014/15 NPT performance in mid quartiles (7 <sup>th</sup> – 16 <sup>th</sup> ) in comparison with All Wales national published measures (NSI & PAM's).
17 <sup>th</sup> – 22 <sup>nd</sup>	2014/15 NPT performance in lower quartile (17 <sup>th</sup> – 22 <sup>nd</sup> ) in comparison with All Wales national published measures (NSI & PAM's).

## 1. Environment & Transport – Waste Management


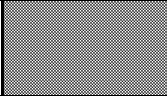

No	PI Reference	PI Description	NPT Actual 2013/14	NPT Actual 2014/15	All Wales 2014/15	NPT Quarter 3 2014/15	NPT Quarter 3 2015/16	Direction of Improvement
1	<b>WMT/004b</b> (NSI/PAM)	The percentage of municipal waste collected by local authorities sent to landfill.	14.04%	11.13%	29.38% 	<b>11.30%</b>	<b>13.90%</b>	↓
Despite a small variation in WMT/004b, overall the figure remains well below the Welsh Government target to reduce the amount of waste landfilled to 30%. NPT remains one of the best performing Authorities in Wales with regards to landfill diversion								
2 Page 60	<b>WMT/010i</b> (SID)	The percentage of local authority municipal waste: Prepared for re-use.	0.18%	0.29%		<b>0.29%</b>	<b>0.47%</b>	↑
	<b>WMT/009b</b> (NSI/PAM)	The percentage of municipal waste collected by local authorities and prepared for reuse and/or recycled, including source segregated bio wastes that are composted or treated biologically in another way.	54.04%	58.10%	56.24% 	<b>58.61%</b>	<b>58.43%</b>	v
4	<b>WMT/010ii</b> (SID)	The percentage of local authority municipal waste: Recycled.	38.09%	38.47%		<b>37.40%</b>	<b>36.70%</b>	v
		a) Incinerator Bottom Ash recycling rate (see note)	N/a	N/a		<b>5.44%</b>	<b>2.20%</b>	↓
		b) Kerbside dry recycling rate	N/a	N/a		<b>15.58%</b>	<b>17.01%</b>	↑
		c) Household Waste Recycling Centres dry recycling rate	N/a	N/a		<b>16.38%</b>	<b>17.49%</b>	↑
This rate varies with the amount of solid fuel made from the left over household refuse, and also the purpose for which the fuel is used e.g. use as a replacement for coal in cement kilns or use in energy incinerators								

5	WMT/010iii (SID)	The percentage of local authority municipal waste: Collected as source segregated bio-wastes and composted or treated biologically in another way.	15.76%	19.34%		20.92%	21.26%	v
6	WMT/012 (SID)	The percentage of local authority collected municipal waste used to recover heat and power.	29.33%	32.40%		28.0%	25.70%	v

## 2. Environment & Transport – Transport and Highways

No	PI Reference	PI Description	NPT Actual 2013/14	NPT Actual 2014/15	All Wales 2014/15	NPT Quarter 3 2014/15	NPT Quarter 3 2015/16	Direction of Improvement
7	THS/007 (NSI)	The percentage of adults aged 60 or over who hold a concessionary bus pass.	88.9%	90.6%	85.8% 7 <sup>th</sup>	90.1%	92.5%	↑
9	THS/009 (SID)	The average number of calendar days taken to repair street lamp failures during the year.	1.83	1.56		1.54	1.38	↑
10	THS/011a (SID)	The percentage of: Principal (A) roads in overall poor condition.	6.8%	5.8%		Reported Annually		—
11	THS/011b (SID)	The percentage of: Non-principal/classified (B) roads in overall poor condition.	5.2%	4.0%		Reported Annually		—
12	THS/011c (SID)	The percentage of: Non-principal /classified C roads in overall poor condition.	8.2%	7.0%		Reported Annually		—
12	THS/012 (PAM)	The percentage of Principal (A) roads, Non-principal (B) roads and Non-principal C roads that are in overall poor condition.	6.7%	5.6%	11.9% 3 <sup>rd</sup>	Reported Annually		—

### 3. Environment & Transport - Street Scene

13	<b>STS/005b</b> (PAM)	The percentage of highways and relevant land inspected of a high or acceptable standard of cleanliness.	97.8%	98.8%	96.9% 	<b>Reported Annually</b>	—
14	<b>STS/005a</b> (SID)	The cleanliness Indicator	67.6	70.6		<b>Reported Annually</b>	—
Page 62	<b>STS/006</b> (NSI)	The percentage of reported fly tipping incidents cleared within 5 working days	81.10%	72.06%	93.05% 	<b>Reported Annually</b>	—

There were a total of 1,242 fly tipping incidents recorded by the Authority during 2014-15. 895 were cleared within 5 working days.

247 incidents were investigated but not removed by the Council as the tipped material was subsequently removed by the owner or the landowner. Where individuals did not respond to a verbal request to remove waste then a statutory “15 day” clearance notice is issued in which case the Council cannot possibly comply with Welsh Government’s national 5 working day target. The P.I. guidance stipulates that we have to include these jobs as they were reported to the Authority. If this was not included in the P.I. our performance would be over 90%.

The remaining 100 jobs that were closed down outside of the 5 day target were as follows:

62 jobs cleared between 6-10 days, 23 jobs cleared between 11-20 days, 8 jobs cleared between 21-30 days, 6 out of the remaining 7 jobs were over 30 days as a result of pending prosecutions, with 1 job requiring specialist equipment due to asbestos.

The Council is currently the top performer for taking enforcement action in respect of fly tipping

### Section 3: Compliments and Complaints

#### 2015/2016 – Quarter 3 (1<sup>st</sup> April 2015 – 31<sup>st</sup> December 2015) – Cumulative data for E&H Board

	Performance Key
↑	Improvement : Reduction in Complaints/ Increase in Compliments
↔	No change in the number of Complaints/Compliments
v	Increase in Complaints but within 5%/ Reduction in Compliments but within 5% of previous year.
↓	Increase in Complaints by 5% or more/ Reduction in Compliments by 5% or more of previous year.

No	PI Description	Quarter 3 2014/15	Quarter 3 2015/16	Direction of Improvement
Page 63 1	<b><u>Total Complaints - Stage 1</u></b>	11	19	↓
	a - Complaints - Stage 1 upheld	3	8	
	b -Complaints - Stage 1 <u>not</u> upheld	8	11	
	c -Complaints - Stage 1 partially upheld	0	0	

No	PI Description	Quarter 3 2014/15	Quarter 3 2015/16	Direction of Improvement
2	<b><u>Total Complaints - Stage 2</u></b>	5	4	↑
	a - Complaints - Stage 2 upheld	0	0	
	b - Complaints - Stage 2 <u>not</u> upheld	5	4	
	c- Complaints - Stage 2 partially upheld	0	0	
Page 64	<b><u>Total - Ombudsman investigations</u></b>	1	0	↑
	a - Complaints - Ombudsman investigations upheld	0	0	
	b - Complaints - Ombudsman investigations <u>not</u> upheld	1	0	
4	<b>Number of Compliments</b>	12	20	↑
<p>Stage 1 – There has been an increase in the number of complaints received up to the 3rd quarter of 2015/16 when compared to 2014/15. These complaints are not confined to one service and the increase may be attributed to improved reporting.</p> <p>Stage 2 – There has been a reduction in complaints received up to the 3rd quarter of 2015/16 when compared to 2014/15.</p> <p>The number of compliments has increased considerably compared to the same quarter last year. This is attributed to various services across the Directorate</p>				



**2015/2016 FORWARD WORK PLAN (DRAFT)**

**ENVIRONMENT AND HIGHWAYS CABINET BOARD**

<b>Meeting Date and Time</b>	<b>Agenda Items</b>	<b>Type (Decision, Monitoring or Information)</b>	<b>Rotation (Topical, ,Annual, Biannual, Quarterly, Monthly)</b>	<b>Head of Service Contact</b>
<b>14<sup>th</sup> Apr 2016</b>	Environment and Transport Business Plan 2016/17	Decision	Annual	DG
	Streetcare Business Plans 2016/17 – Building Services Waste Services	Decision	Annual	MR
	Streetcare Business Plans 2016/17 – Highway & Drainage Services Lighting Services Neighbourhood Services	Decision	Annual	MR

**Environment and Highways Cabinet Board – Forward Work Programme**

<b>Meeting Date and Time</b>	<b>Agenda Items</b>	<b>Type</b> <b>(Decision, Monitoring or Information)</b>	<b>Rotation</b> <b>(Topical, ,Annual, Biannual, Quarterly, Monthly)</b>	<b>Head of Service Contact</b>
<b>26<sup>th</sup> May 2016</b>	Planning Business Plan 2016/17	Decision		NP